

**Frances Corprew Elementary School  
Site Base Minutes – September 20, 2007**

**Attending:** Elida Lopez, Asst. Principal, Charla Bowen, Counselor, LaWyanda Prince, GT/Technology, Margaret Manzer, Curriculum, Michel Clayton, Music, and Classroom teachers: Evelyn Leinan (4), Tracey Collier (3), Crissie Blackstone (2), Marilyn Scott (1), Laura Alford (K).

**Mon. Sept. 24: LPAC meetings.** Maria Rutherford, campus LPAC chairman, will conduct the first meeting upstairs in the Conference Room. Please come prepared.

\* **Staff Development** with Lisa McDaniel, Reading 1st Coach, during Conferences.

\* **Academic Rodeo** Contests begin

\* **Homecoming Parade:** starts at the Civic Center, 7 PM. Corprew will decorate a truck. Each grade level should send a teacher and two student participants. Students ride. We will meet at the Civic Center at 5:30 PM. Wear Corprew shirt.

\* **PTO Drive** begins today and lasts three weeks. A party will be given to any Home-room with 100% membership. If there are 18 students and you, you need 19 memberships to make 100% and win a party! Teachers must join to win!

**Tues. Sept 25:** No Faculty Meeting

\***Academic Rodeo continues.** Students will stay after school today. Campus Rodeo sponsors will feed Corprew's contestants and transport them to Northridge Church of Christ, near I30 behind McDonalds. Mrs. Prince encourages staff to drop in between 5:30 and 7:30 PM to show support for our students.

\***Megan Canales** will be on campus. She has an agenda and expectations. Megan will be our trainer on Friday for Staff Development at Vivian Fowler, as well.

\* **INOVA training** – 4<sup>th</sup> grade only. Conference period with Carol Anderson

**Thurs. Sept. 27:** \* **K-1<sup>st</sup> grade Math Training:** 1<sup>st</sup> teachers at 8:30 – 11:30 AM

\* **Kindergarten travels to the Fair** in the morning. K-teachers math train in the afternoon from 1:30 -4:30 in the Board Room at Administration.

**Friday, Sept.28: Waiver Day, no students.** ALL staff be at Vivian Fowler, 8 AM for registration. Staff Development is with Megan Canales, 8 – 3:30.

**Mon and Tues. Oct. 1 and 2: Sharon Wells math training;** check big calendar

\*4<sup>th</sup> grade teachers meet with Carol Anderson: follow-up.

**Tues. Oct. 2: PTO Meeting,** 5:30 PM in the Library. Plan on attending!

**Thurs. Oct. 4: Honors Choir** begins, 7:30 AM with Michel Clayton, every Thursday.

**Friday, Oct. 5: Leadership Team meeting,** 9 AM in Office Conference Room.

**Mon. Oct. 8: Catherine Brown visits.** Her agenda includes classroom visits. Please have legible name tags for every student in participating ELL classes.

\*3<sup>rd</sup> grade teachers to **John Crain training**

\***No other Monday staff development activity.**

**Tues. Oct. 9: Fall pictures**

**Thurs. Oct. 11: Campus Staff Development** with Charla Bowen - *Fit 4 Learning* During Conference time.

**Mon. Oct. 15:** Staff Development Make and Take Workshop/ Ann Day, Harcourt; During conference periods, upstairs Conference Room.

**\* Tutorials begin.**

\*Decorate your classroom Pumpkin for Harvest Festival Contest this week!

**Tues. Oct. 16: Kindergarten to the Pumpkin Patch**

**Thurs. Oct 18: Site Base** Bring ideas about family activity nights.

**Sat. Oct. 20:** 6 PM Harvest Festival

**Mon. Oct 22: Staff Development:** Kid Biz with LaWyanda Prince

**Tues – Fri Oct. 23-26: Red Ribbon Week** Chairman Charla Bowen reported that there would be a different theme each day. S.A.F.E.-T will do a presentation about bullying on Friday for each grade level. Please decide on a time when your grade level would like to attend. (Not during Specials) There will be an Anti-drug march on Thursday.

**Mon. Oct. 29:** Assessment Staff Development with Mrs. McCowan and Mrs. Lopez

**Tues. Oct 30:** Faculty Meeting

\*3<sup>rd</sup> grade takes ITBS test for National statistics. A test administrator training will be held prior to the testing date, with Mrs. Manzer. A date has not been designated yet.

Other Business:

**Mentoring** – Teams need a list of students to recommend with a focus on grades 3 and 4. **Specials:** Do not send students to Specials classes with unfinished academic work. No classroom disciplinary actions will be carried over into Specials. **Unattended students:** Under no circumstances are your students to be left in a classroom without an adult present. Do not leave students unattended at a Specials location.

**Conference period:** Teachers - keep your conference period student-free. It is your professional planning time.

**Tutoring:** A request was made to begin tutoring as soon as possible. Tutorials will begin Oct. 15 on all campuses.

**Supplies:** Please send Mrs. Lopez a list of your miscellaneous Social Studies, Science and Math lesson supply needs. Things like: pinto beans, string, pipe cleaners, toothpicks, etc. She is working on funding to purchase these things.

**UIL** will be on the agenda fall of 2008. LaWyanda Prince will organize.

**Sell that Cookie Dough!** Funds will go into our general expenditure fund.

**Support PTO by joining!** Remember: we set the example!

\*\*\*\*\*PTO meets again Tuesday, Oct. 2 at 5:30 PM\*\*\*\*\*

Prepared by Margaret Manzer

Approved 9/27/07 by LaWanda McCowan, Principal